

**Graduate Student Opportunity Fund
Application
Spring, 2006**

The Graduate Student Opportunity Fund provides support for graduate students for participation in academic conferences and for expenses for research/projects associated with their thesis, dissertation, final research paper or other culminating graduate project. UNI Graduate students in good academic standing are eligible to apply for funding. Please review application guidelines before completing this application.

Name of Applicant: _____ Date of Request: _____

Email _____ Student ID # _____

Graduate Major _____ Academic Department _____

Faculty Advisor / Sponsor _____ Email _____

If applying for travel support, complete Section A below.
If applying for research/project support, complete Section B below.

Section A: Travel Support (Awards will not exceed \$250.)

Name of Conference _____

Location _____ Date _____

Title of Presentation* _____
(Presentation must be formally accepted. Abstract and letter of acceptance must be attached to this application.)

Check one: _____ I am presenting, co-presenting a paper or poster session.
_____ I am performing a fiction or poetry reading or musical presentation
_____ I am moderating a panel or symposium.
_____ Other (explain)

Conference Expenses

\$ _____ Airfare
\$ _____ Mileage (# of miles roundtrip X 25.5 cents per mile)
\$ _____ Conference registration
\$ _____ Hotel (room rate per night X number of nights)

Section B: Research/Project Support (Awards will not exceed \$250.)

Title of proposed research project* _____
(A brief research proposal must be attached to this application. Eligible projects are limited to research/projects associated with the thesis, dissertation, final research paper or other culminating graduate project)

Research Expenses:

\$ _____ Supplies (list of supplies and estimated cost must be included)
\$ _____ Travel (mileage = # of miles roundtrip X 25.5 cents per mile)
\$ _____ Other (explain)

Signature of Applicant _____ Date _____

Signature of Faculty Sponsor / Advisor _____ Date _____

Signature of Department Head _____ Date _____

Graduate Student Opportunity Fund Guidelines Spring, 2006

The Graduate Student Opportunity Fund provides support for graduate students for participation in academic conferences and for expenses for research/projects associated with their thesis, dissertation, final research paper or other culminating graduate project.

Eligibility: UNI Graduate students in good academic standing who are currently enrolled and whose Program of Study has been approved are eligible to apply.

As long as funds are available, support (not to exceed \$250 per award) will be considered for graduate students who request support for one of the following:

- Presenting or co-presenting an academic paper or poster session
- Performing a fiction or poetry reading or musical presentation
- Moderating a panel or symposium
- Conducting a research or other culminating graduate project under the direction of a faculty advisor
- Other (If not one of the above, please explain:
_____)

Award Criteria:

1. Applicants must meet eligibility guidelines above.
2. Applicants must complete the application, including requested attachments and signatures.
3. Applications must be submitted at least two weeks prior to any expenditure.
4. Awards will not exceed \$250. (Students are limited to one award per year.)

Reimbursement:

Funds may be used for reimbursement for any of the usual conference or research/project expenses as listed on the application form. Receipts and UNI's Travel Reimbursement Form (for travel) or Request for Payment Form (for expenses other than travel) - available online at the Forms Repository (<http://access.uni.edu/forms>) or through departmental offices - must be used. Requests for reimbursement must be filed in the Graduate College no later than two weeks following the event / expenditure. No reimbursement requests can be accepted after May 31, 2006 for this funding cycle.

To apply:

Applications are accepted at any time, but must be submitted at least two weeks prior to any expenditure. Complete the application and submit, including required signatures and attachments to:

**Mary Ann Hesse
Graduate College
Lang Hall, Room 122**