

**THE UNIVERSITY OF NORTHERN IOWA**  
**APPLICATION FOR ADMISSION TO GRADUATE STUDY**  
**Graduate Majors and Degrees**

**COLLEGE OF EDUCATION**

Major Title	Major Code	Degree
Advanced Studies Cert – Elem & Sec Sch Cnslr	28B	CERT
Advanced Studies Cert – Elem Sch Counselor	28E	CERT
Advanced Studies Cert – Principalship	26P	CERT
Advanced Studies Cert – Sec Sch Counselor	28S	CERT
Advanced Studies Cert – Superintendency	26S	CERT
Athletic Training	42N	MS
C & I: Early Childhood Education	21U	MAE
C & I: Education of the Gifted	21K	MAE
C & I: Elementary Education	21L	MAE
C & I: Instructional Tech Sch Lib Media Endors	27L	MA
C & I: Instructional Technology	279	MA
C & I: Literacy Education	21Q	MAE
C & I: Middle Level Education	21N	MAE
Community Health Education	20A	EdD
Curriculum & Instruction	201	EdD
Ed Psych: Context & Techniques of Assessmnt	296	MAE
Ed Psych: Development & Learning	291	MAE
Ed Psych: Prof Development For Teachers	298	MAE
Ed Psych: Research & Evaluation	294	MAE
Educational Leadership	206	EdD
Health Ed: Community Health Education	417	MA
Health Ed: Health Promotion/Fitness Mngmnt	416	MA
Health Ed: School Health Education	418	MA
Leisure Services	44H	EdD
LS: Community Leisure Services	44C	MA
LS: Youth & Human Service Administration	44B	MA
Mental Health Counseling	288	MA
Performance & Training Technology	27P	MA
Philanthropy / Nonprofit Development	01A	MA
Physical Education: Scientific Basis of Phys Ed	42S	MA
Physical Education: Teaching / Coaching	42T	MA
Post Secondary Education: Student Affairs	170	MAE
Principalship	268	MAE
Rehabilitation Studies	20B	EdD
School Counseling	285	MAE
School Library Media Studies	353	MA
School Psychology	293	EdS
Special Ed: Career / Voc Program & Transition	244	MAE
Special Ed: Consultant	243	MAE
Special Ed: Field Specialization	242	MAE
Special Education	22S	EdD
Teacher of Students w/ Visual Impairments	241	MAE

**COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES**

Major Title	Major Code	Degree
Criminology	983	MA
Geography	97G	MA
History	96G	MA
History: Public History	964	MA
Psychology	40G	MA
Public Policy	950	MPP
Social Work: Advanced Standing Program	453	MSW
Social Work: Two Year Program	452	MSW
Sociology	98G	MA

**COLLEGE OF BUSINESS ADMINISTRATION**

Major Title	Major Code	Degree
Master of Accounting	158	MAcc
Master of Business Administration	157	MBA
Pre-Master of Accounting	15P	
Pre-Master of Business Administration	15Z	

**COLLEGE OF HUMANITIES & FINE ARTS**

Major Title	Major Code	Degree
Art Education	60G	MA
Art Education w/ Certification for Licensure	608	MA
Art: Studio	607	MA
Artist Diploma I	52M	CERT
Artist Diploma II	52N	CERT
Communication Studies	480	MA
English: Creative Writing	62C	MA
English: Literature	62L	MA
English: TESS-Middle/Junior & Senior High	62S	MA
French	72G	MA
French: Teaching	72E	MA
German	74G	MA
German: Teaching	74T	MA
Jazz Pedagogy	560	MM
Major in Two Languages	700	MA
Music	52G	MA
Music Education	52T	MM
Music History	523	MM
Music: Composition	52S	MM
Music: Conducting	527	MM
Performance: Voice	52V	MM
Performance: Wind, Perc, Keybd or Strings	52W	MM
Piano Performance & Pedagogy	52P	MM
Spanish	78G	MA
Spanish: Teaching	78T	MA
Speech-Language Pathology	511	MA
Teaching English to Spkrs of Other Languages	62T	MA
TESOL / French	693	MA
TESOL / German	695	MA
TESOL / Spanish	696	MA
Women's and Gender Studies	686	MA

**COLLEGE OF NATURAL SCIENCES**

Major Title	Major Code	Degree
Applied Chemistry & Biochemistry	867	PSM
Applied Physics	88A	PSM
Biology	845	MA
Biology	84S	MS
Biotechnology	84Y	PSM
Chemistry	86G	MA
Chemistry	866	MS
Computer Science	813	MS
Computer Science Education	812	MA
Continuous Quality Improvement	80Q	CERT
Doctor of Industrial Technology	332	DIT
Ecosystem Management	84Z	PSM
Environmental Health	83H	MS
Environmental Science	83S	MS
Environmental Technology	83T	MS
Industrial Math: Continuous Quality Imprvmnt	80F	PSM
Industrial Math: Modeling Option	80E	PSM
Industrial Tech: Energy Management	33P	MA
Industrial Tech: Industrial Management	33J	PSM
Industrial Tech: Industrial Training	33K	MA
Industrial Tech: Manufacturing Process Dev	33L	MA
Industrial Tech: Technology Education	33Q	MA
Math for the Middle Grades (4-8)	80A	MA
Mathematics: Non Teaching	80G	MA
Mathematics: Secondary	80K	MA
Science Education	821	MA
Science Education for Elementary Schools	826	MA
Science Education: Earth Science Education	827	MA
Science Education: Physics Education	828	MA

## I. GRADUATE APPLICATION PROCESS

The graduate admission process begins when the Office of the Registrar receives a completed Application for Admission to Graduate Study at the University of Northern Iowa. State specifically the **type of admission** for which you wish to be considered.

1. **Degree status** should be selected by students who are seeking admission to a department to pursue a program of studies which can culminate in a degree.
2. **Non-Degree status** has been established to meet the needs of students who:
  - a. wish to take courses which do not comprise a degree program.
  - b. plan to demonstrate competence in graduate studies in support of consideration for admission to a degree program at a later time. **NOTE:** Academic departments are not obliged to count toward their degree programs **any credit for course work undertaken in a non-degree status**. If a department decides to accept such credit **no more than 12 semester hours** may be counted towards a degree program.

The academic departments are responsible for the determination of admission to degree programs and sending official notification of departmental action. Requests for non-degree enrollment are reviewed and acted upon by the Office of the Registrar.

Applicants with physical or mental disabilities, as defined by the American with Disabilities Act, who wish to request accommodations should contact the **Office of Disability Services at 319-273-2676 (voice) or 319-273-3011 (TTY)**.

International students should request a specially designed application and instructions by contacting the **International Services Director, UNI, Cedar Falls, Iowa 50614-0164. Telephone: 319-273-6421 or by E-mail: international.admissions@uni.edu.**

## II. COMPLETING THE APPLICATION

Type or print all information, particularly your name, so that there will be no misunderstanding. Your legal name should always be used. If any of your records appear under another name, give this name also.

It is **your responsibility** to arrange to have the necessary credentials submitted. Follow the accompanying checklist and instructions to make sure all required steps in the admission process are completed so that a missing item will not cause delay in considering your application.

## III. CREDENTIALS REQUIRED

You must file an official transcript from **each** college or university from which you have received a degree, if the degree was obtained from an institution other than UNI. **Degree status** applicants who have **attended** other colleges or universities after earning the bachelor's degree must file an official transcript from each institution attended. **Only transcripts sent directly from the issuing institution to the UNI Office of the Registrar are considered official. Unofficial or personal transcripts are not acceptable.**

**Credit from other Institutions:** Graduate credit from other accredited institutions may be accepted to a maximum of one-third of the number of hours (exclusive of thesis credit) required by a particular UNI thesis or non-thesis master's degree program. The specialist and doctoral degree programs each have different transfer credit policies.

The Office of the Registrar has responsibility for the collection and verification of all official transcripts, records, and required standardized examination scores. This office forwards copies of these documents to the academic departments as necessary. All documents become property of the University and may not be forwarded to other institutions.

## IV. GRADUATE RECORD EXAMINATION (GRE) & GRADUATE MANAGEMENT ADMISSION TEST (GMAT)

The GMAT Score is an admission requirement for the MBA and MAcc programs and must be taken before an admission decision can be made. Students seeking admission to other degree programs which require the GRE tests must be taken before an admission decision can be made. **Only test scores sent directly from the issuing Test Agency to the UNI Office of the Registrar are considered official.**

## V. APPLICATION FEE

A non-refundable application fee of \$30.00 must be sent to the Office of the Registrar, unless you received or anticipate receiving a degree from the University of Northern Iowa. The application review process will be delayed until the application fee is received.

## VI. GRADUATE ASSISTANTSHIP

To be eligible for an assistantship stipend or a graduate tuition scholarship, a student must **be admitted to a graduate degree program**, should have a minimum grade point average of 3.00 in his/her undergraduate studies and/or a minimum grade point average of 3.00 in at least eight hours of graduate credit. Graduate assistantship/tuition scholarship forms may be requested from the appropriate academic department or online at [www.grad.uni.edu](http://www.grad.uni.edu).

## VII. DEADLINES

To ensure consideration of an application for admission to a degree program the application and all supporting documents must be on file at least 30 days prior to the beginning of the term of entrance. Those applying for admission to the MBA program must have everything on file at least 60 days before the term of entrance. Application for **non-degree status** will be accepted **up to five days prior** to registration.

## VIII. RACIAL/ETHNIC DATA (Optional)

The U.S. Office of Education, in compliance with the Civil Rights Act of 1964, requires institutions of higher education to compile and report enrollment data on students, according to racial/ethnic compositions. These data are for statistical purposes only, will not be used in determining admission and will be treated confidentially. The University of Northern Iowa is committed to a policy of equal opportunity without regard to race, religion, national origin, age, sex, disability, or sexual orientation, and to a policy of affirmative action.

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## CHECKLIST

- Submit a completed Application for Admission to Graduate Study to the Office of the Registrar, UNI, Cedar Falls IA 50614-0006.
- Submit a personal check or money order in the amount of \$30 made payable to the University of Northern Iowa to the Office of the Registrar, UNI, Cedar Falls, IA 50614-0006. **(Not necessary for applicants who earned a degree or anticipate receiving a degree from UNI.)**
- If you are currently enrolled in university study and it is necessary to initially send incomplete transcripts of record, make arrangements to have a final transcript sent as soon as possible.
- If you are seeking financial assistance through the Graduate College, a major department, or through the Office of Financial Aid it is imperative that you forward all necessary documents and requests as quickly as possible. No action on your request for financial assistance will be processed until **all** necessary admission and financial aid documents are received. Decisions regarding financial aid and graduate assistantships/tuition scholarships will be delayed until after admission is determined and all financial aid documents are on file. Questions regarding graduate assistantships/scholarships should be directed to the **Graduate Coordinator** of the program to which you are applying. Questions and requests for assistance through federally sponsored programs should be directed to the **Office of Financial Aid** (319-273-2700 or 800-772-2736) or online at [www.uni.edu/finaid/](http://www.uni.edu/finaid/).
- Ask your degree issuing institution(s) to send an **official** transcript of your academic record **directly** to the Office of the Registrar. If you are a degree status student you must provide an official transcript from **all** other institutions **attended** since earning the bachelor's degree.
- Make arrangements to have GRE, GMAT, or other required standardized examination scores **sent directly by the issuing testing agencies** to the Office of the Registrar.
- For on-campus housing contact the Department of Residence at [www.uni.edu/dor](http://www.uni.edu/dor) or call 319-273-2333 or 866-207-9411.

# UNIVERSITY OF NORTHERN IOWA

## Application for Admission to Graduate Study

This application is intended for use by domestic students only. International Students must complete the International Application for Admission. To request an application, please contact [international.admissions@uni.edu](mailto:international.admissions@uni.edu) or call 319-273-6421.

Type or print answers to ALL questions on the application. Please carefully read instructions to the left of this form.

1. SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ 2. Attendance Beginning:  Fall  Spring  Summer Year \_\_\_\_\_

3. Name in Full \_\_\_\_\_  
 Last Name First Name Middle Name

Other names under which your records might appear \_\_\_\_\_

4. Permanent Home Address \_\_\_\_\_  
 Number and Street

City State Zip Code County Country

5. Permanent Home Telephone ( ) \_\_\_\_\_

6. Current Address \_\_\_\_\_  
 Number and Street

City State Zip Code County Country

7. E-Mail Address \_\_\_\_\_

8. Birthdate \_\_\_\_ / \_\_\_\_ / \_\_\_\_ 9. Gender:  Male  Female

10. Type of Admission Requested:

Check One:  Initial Request  Change UNI Major Program  Additional Major Program

Check One:  Non-Degree  Degree, check one of the following:

MA  MAcc  MAE  MBA  MM  MS  MSW

MPP  PSM  DIT  EdD  EdS  Certificate

Major (if degree status) \_\_\_\_\_  
 See front page: Major Title Major Code

Office Use Only	
Hand	_____
Sem	_____
Fee	_____
Res	_____
M/F	_____
Eth	_____
Major	_____
Deg	_____
State	_____
Coun	_____
UG	
Deg	_____
Grad	
Deg	_____
Class	_____

11. If you have applied for admission to graduate study previously, indicate term and year \_\_\_\_\_

12. List **all** colleges or universities currently or previously attended in order of attendance. Failure to list all schools attended may result in denial of application or dismissal if enrolled.

<u>College/Location</u>	<u>Attendance Dates</u>	<u>Degree</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

13. Have you completed the GRE Test? Yes No Test Date \_\_\_\_\_

Have you completed the GMAT Test? Yes No Test Date \_\_\_\_\_

14. Do you intend to seek a graduate assistantship stipend or graduate tuition scholarship?  
Applicable to Degree Status Students Only (See Part VI) Yes No

15. Statement for Determination of Residency for Fee Purposes. Additional information may be requested before determining resident or non-resident classification.

Are you a citizen of the United States? Yes No If no, what country? \_\_\_\_\_

Country of birth \_\_\_\_\_ Type of visa or permanent resident number \_\_\_\_\_

Do you consider yourself a resident of Iowa? Yes No

Dates you have lived in Iowa: from birth to present never from (mo/yr)\_\_\_\_\_ to (mo/yr) \_\_\_\_\_

If **not** a life-long resident of Iowa, what were your **primary** activities while living in Iowa (employment, education, etc.)? \_\_\_\_\_

If you have lived in Iowa for less than twelve months please state previous places and dates of residence and **primary** reason for moving to Iowa. \_\_\_\_\_

16. Check one (**optional**). These data will only be used to comply with regulations established by the U.S. Department of Education.

African American

Asian American

Caucasian American

Hispanic / Latino / American

Native American

Prefer not to respond

17. It is hereby certified that the information given in this application is true and correct. It is understood that misrepresentation, omission of information, or failure to answer any single question may cause delay or cancellation of admission. For the purpose of determining admission, I hereby authorize any educational institution which I have previously attended and officials at such institutions to release academic and disciplinary records and to discuss these records with appropriate officials at the University of Northern Iowa.

I accept the right of the Graduate College to exercise academic sanctions against me in the event that I fail to:

1. Provide official transcripts as required.
2. Meet academic or other criteria for admission to the program of my choice as required by the academic department. I fully understand that any waiver of admission requirements can only be granted by the Graduate College. No statements made by any other person regarding waiver of admission requirements shall in any way bind the Graduate College.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Telephone number you can be reached during daytime hours concerning this application \_\_\_\_\_

Chapter 22: This information is sought for the purpose of considering your request for admission to the University. Only directory information may be released to a third party. All items are required except those marked optional. Incomplete forms may delay or prevent processing of this application.

*Submit your completed application and application fee (if applicable) to the:  
Office of the Registrar, University of Northern Iowa, Cedar Falls IA 50614-0006.*

*Questions regarding this application should be directed to:  
Graduate Admissions at (319) 273-2623 or registrar.gradadm@uni.edu.*